

**Village of Wellington
Council Meeting Minutes
Barbara O'Keefe, Mayor
Council: President Guy Wells, Sandy Denes, Helen Dronsfield, Jeff Hyde,
Steve Maurer, Hans Schneider**

Council Chambers	Monday September 21, 2015	7:30 p.m.
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1. **PLEDGE OF ALLEGIANCE** . Mayor O'Keefe called the meeting to order with the Pledge of Allegiance.

2. **ROLL CALL**

Councilwoman Sandy Denes . Present Councilman Steve Maurer . Present
 Councilwoman Helen Dronsfield . Present Councilman Hans Schneider . Present
 Councilman Jeff Hyde . Present Council President Guy Wells . Present
 Others Present . Mayor O'Keefe, Finance Director Shaw, Law Director Bond, Chief Barfield, Water and WW Supt. Rosemark, Public Works Supt. Brasee, Zoning Inspector Furcron, Clerk of Council O'Brien, MSW Director Arntz, Enterprise Reporter Leyva, Patti Young, Joe Davidson, Lt. Shelton, Brianna Walter, Damian Paramore, Ted Hyde, Bailey Wise, Madison Schneider, Meredith Meyers, Matt Finkel, Mike Schneider

3. **APPROVAL OF MINUTES** . Motion by Wells, 2nd by Maurer to approve the minutes from the September 8, 2015 meeting. Roll call vote was taken with all members voting ~~yes~~+

4. **FINANCIAL REPORTS** . Ms. Denes had a couple of questions regarding the bills; Mr. Brasee, Mr. Rosemark and Ms. Shaw answered her questions. Motion by Denes, 2nd by Hyde to approve the expenses and pay the bills. Roll call vote was taken with all members voting ~~yes~~+

101 GEN	\$	34,360.18
201 Street CM&R Fund	\$	6,034.48
208 Permissive Vehicle Tax	\$	2,758.96
401 Capital Improvement	\$	14,477.62
501 Water	\$	12,429.02
502 Sewer	\$	8,542.96
503 ELECT	\$	
***Power Bills	\$	512,032.23
504 Garbage Fund	\$	24,931.47
506 Storm Sewer Capital	\$	1,721.97
508 Consumer Deposit Fund	\$	1,690.01
Total	\$	654,102.91
Pay 19	\$	94,272.02
Grand Total	\$	748,374.93

5. **COMMUNICATIONS FROM MAYOR, COUNCIL, AND VILLAGE OFFICIALS:**

- Mayor O'Keefe . Mayor O'Keefe thanked the village employees for all of their help with the Harvest of the Arts.
- Law Director Bond . Nothing to report.
- Chief Barfield . Chief Barfield reminded residents to shop locally this Saturday from 10 AM . 5 PM as the local businesses are having an SRO Program benefit.
- Finance Director Shaw . Ms. Shaw mentioned that she was present for the bid openings for the substation; GPD will review the bids and bring a report to Mr. Pyles and Mr. Bealer with their recommendations. Ms. Shaw reported that he shredding day has been changed to Saturday Nov. 14th from 9AM . Noon. She further reported that there will be someone present to help residents unload and mentioned that the shredder will hold up to 89 million pieces of paper. Ms. Denes asked how much the village was paying for the shredder; Ms. Shaw replied \$300.00 per hour. Ms. Shaw

- explained that the shredder is for paper only, however, staples and paperclips do not need to be removed from the documents. Ms. Denes asked Ms. Shaw to bring the final costs for the Barker St. construction to the next meeting; Ms. Shaw said she would. Ms. Shaw mentioned that all of the assessment letters for Barker St. had been sent out and no one had paid for their assessments up front as of yet.
- Village Manager Pyles . Mayor O'Keefe reported that Mr. Pyles had had emergency surgery less than a week ago and was still in the hospital. She asked the department heads if they had anything that they wanted to report. Mr. Brasee reported that his men are finishing up concrete work on Johns St., the new baseball field is almost ready for seed and a mentioned that slurry seal had been in and sealed a few streets, a parking lot, and part of the Rec. Park parking lot. Mr. Rosemark reported that he had received a map for the SR 58 closure, which is scheduled for Oct. 12th. He further reported that he will send that to the Enterprise. He mentioned that CSX would be closing the SR18 crossing for repairs on Sept. 27th . Oct. 2nd, this is not related to the underpass project. Mr. Rosemark reported that there would be a progress meeting on Thursday, where he will get an update on all of the above rail road progress. Ms. Shaw reported that in Mr. Pyles absence, Mr. Rosemark has been signing checks and other documents which need immediate attention. Mr. Maurer asked Chief Barfield to have extra patrols on the side streets during the railroad crossing closures; Chief Barfield mentioned that they have already been discussing the extra needed patrols. Ms. Dronsfield asked whether or not Barker St. and Jones St. could be changed to no parking during the crossing closures; Chief Barfield will look into it. Mr. Schneider asked when and where the progress meeting was; Mr. Rosemark reported that it was Thursday Sept. 24th at 10 AM at the construction site trailer.
 - Main Street Wellington . Ms. Arntz reminded residents to come downtown for the SRO Program benefit on Saturday. She reported that the Dan Gossman Allstate Run for Your Life 5K-10K is scheduled for Saturday October 10th, anyone interested in participating should go to wellingtonroadraces.org; this race will benefit the Dukes Running Club and Main Street Wellington.

6. REPORTS OF COMMITTEES

- Finance . Mr. Hyde reported that the committee had met prior to the Council Meeting. He further reported that Chief Barfield recommended taking Lt. Shelton off of probation and give him a \$1.53 increase. Motion by Hyde, 2nd by Wells to take Lt. Jeff Shelton off of probation and give him a \$1.53 increase from \$25.50 to \$27.03 per hour, effective the next full pay period. Roll call vote was taken with all members voting ~~yes~~. Motion by Hyde, 2nd by Wells to take Sgt. Josh Poling off of probation and give him a \$.91 increase, from \$22.80 to \$23.71 per hour, effective the next full pay period. Roll call vote was taken with all members voting ~~yes~~. Mr. Hyde mentioned that Chief Barfield gave kudos to Lt. Shelton and Sgt. Poling on a job well done; Mr. Hyde thanked them for their service and for their good work. Mr. Hyde made a motion to hire Sonja Beat as Finance Associate at \$19.00 per hour, effective after her two week notice and passing a drug screening, 2nd by Wells. Roll call vote was taken with all members voting ~~yes~~. Ms. Denes added that Ms. Beat will be given 5 days of vacation after satisfactorily passing her probationary period, and asked to amend Mr. Hyde's motion. Motion by Hyde, 2nd by Wells to approve the motion as amended. Roll call vote was taken with all members voting ~~yes~~. Ms. Denes mentioned that Ms. Beat comes from the Lorain County Auditor's Office with 9 yrs. experience. Mr. Hyde mentioned that the Finance Committee will meet again on October 5th prior to Council.
- Police . Mr. Wells reported that the Police Committee will meet on October 19th prior to Council. Mr. Wells mentioned that the village was running smoothly without Mr. Pyles for now, however, the village could not run for very long without his work. He asked that everyone keep Mr. Pyles and his family in their prayers.

- Public Works . Ms. Dronsfield reported that the committee will meet on October 5th. She further reported, at the last meeting there was a proposal from the Wellington Soccer Association to donate a memorial garden at the Wellington Rec. Park for Drew Guyer. Ms. Dronsfield announced that the village has accepted the donation; the memorial garden will have a bench, shrubs and a brick walkway. Motion by Hyde, 2nd by Schneider to accept the gift. Roll call vote was taken with all members voting ~~%es+~~.
- Utility . Ms. Denes reported that the committee meeting had been cancelled as Mr. Pyles was out and Mr. Bealer was on vacation. She further reported that there should be a short Utility Committee meeting on October 5th to discuss the bid openings for the substation.
- Ordinance . Mr. Schneider asked whether or not the Ordinance Committee meeting should be moved to October 19th meeting. Council agreed to move the Ordinance and the Police Committee meeting to October 19th.

7. ORDINANCES AND RESOLUTIONS

ORDINANCE NO. 2015-23

AN ORDINANCE APPROVING AND ADOPTING THE AMENDED AND RESTATED PERSONNEL POLICY MANUAL Tabled on 6/15/15 3rd Reading
 Motion by Wells, 2nd by Schneider to take the Ordinance off of the table. Roll call vote was taken with all members voting ~~%es+~~. Motion by Denes to approve as amended tonight at the committee meeting, 2nd by Schneider. Roll call vote was taken with all members voting ~~%es+~~. Mr. Maurer reported that this was a long process, however, he feels it is a well prepared document. He thanked Council, Ms. Shaw, the Department Heads, and Clerk O'Brien for all of their hard work. Ms. Shaw mentioned that she would like to get these the policy out to all of the employees by the end of the year, in a three ring binder. Ms. Dronsfield mentioned that this will be a great working document for the employees. Mr. Maurer suggested Ms. Shaw contact the Ambulance Bd. as they just updated their handbook and passed it out on a flash drive; Ms. Shaw mentioned that she had spoken with Chief Barfield about just that and she will check into it.

ORDINANCE NO. 2015-40

AN ORDINANCE AMENDING SECTION 521.04 OF THE CODIFIED ORDINANCES RELATIVE TO OBSTRUCTIONS OF TREELAWNS OR DRIVEWAYS, AND PROVIDING FOR AN IMMEDIATE EFFECTIVE DATE 1st Reading

ORDINANCE NO. 2015-41

AN ORDINANCE AMENDING THE 2015 ANNUAL APPROPRIATIONS ORDINANCE TO MAKE APPROPRIATIONS FOR CERTAIN EXPENSES AND PROVIDING FOR AN IMMEDIATE EFFECTIVE DATE 1st Reading
 Motion by Denes, 2nd by Hyde to suspend the rules. Roll call vote was taken with all members voting ~~%es+~~. Motion by Denes, 2nd by Hyde to approve as read. Roll call vote was taken with all members voting ~~%es+~~.

8. OLD BUSINESS

- Ms. Denes asked Ms. Shaw where they stand with the updated Utility Collection Plan; Mr. Wells reported that there will be a draft available at the next meeting. Ms. Denes asked if Ms. Shaw planned on letting customers know that the village will be doing away with the payment plan; Ms. Shaw explained that they had begun informing customers that it may be coming to an end by the first of the year. Ms. Shaw mentioned that the first of the year would be rough with the changes, however, after the new plan has been implemented, the office will run more smoothly. Ms. Denes asked how old some of those payment plans were; Ms. Shaw said many years.
- Mr. Schneider informed council that he had been receiving emails from a property owner on Sheila Dr. about an unkempt yard. Mr. Wells mentioned that it may be a nuisance property. Mr. Schneider agreed, and would like Mr. Furcron to take a look at the property to have it cleaned up.

9. NEW BUSINESS

- Mayor O'Keefe announced that the date of the Flu Shots at the Fairgrounds has been changed to October 19th.
- Mayor O'Keefe announced that Trick or Treat will be held on October 31st from 6 Pm . 7:30 PM.
- Mr. Hyde announced that he would be resigning from Council effective tonight, September 19th, so that council could begin taking applications to get the council position filled. He asked Ms. Denes to take his place on the Fire Board. He thanked the administration and his council peers for their work and support over the last ten years. Mr. Hyde was met with applause.
- Ms. Denes asked whether or not to instruct Clerk O'Brien to advertise. Mr. Wells explained that according to the Charter, when there is a vacancy, there will be an ad run for two consecutive weeks. Thirty to 45 days after the ad has run, Council may choose a replacement, who will serve through the term, if it is less than two years. In this case it is not, so the replacement will serve until the end of the following year until the next general election. They will then have to be elected to continue to the end of the term, which will be just one more year. Mr. Wells mentioned, if Council does not make an appointment by the 45 days, the Mayor will then appoint a replacement. He asked interested parties to watch the paper for the ad and to send applications to the Clerk of Council.
- Mayor O'Keefe asked Mr. Brasee if there was anything his department could do about the dust in the construction area on Clay St.; Mr. Brasee said that he could, however, Beaver is supposed to be keeping the area clean and they do not want the village workers in the construction area. Mr. Brasee will mention the problem to Beaver.
- Mr. Schneider announced that he will be hosting Coffee with the Candidates at Bread and Brew on October 3rd from 8 AM . 11 AM. He mentioned that there will be candidates running for Mayor, School Board and Council attending; he invited anyone who would like to come and chat with the people running for office.
- Ms. Denes asked when Candidates Night was; Mr. Schneider said October 8th at 7 PM.

10. ADJOURN - Motion by Denes, 2nd by Schneider to adjourn at 8:14 PM