

**Village of Wellington
Council Meeting Minutes**

Hans Schneider, Mayor

**Council: Gene Hartman, Council President, William Bogan, Mark Bughman, Helen Dronsfield,
Keith Rowland and Guy Wells**

Council Chambers

March 16, 2020

5:38 PM

1. PLEDGE OF ALLEGIANCE – Mayor Schneider called the meeting to order with the Pledge of Allegiance.

2. ROLL CALL

Councilman William Bogan – Present

Council President Gene Hartman – Present

Councilman Mark Bughman – Present

Councilman Keith Rowland – Present

Councilwoman Helen Dronsfield – Absent

Councilman Guy Wells – Present

Others Present – Mayor Schneider, Village Manager Dupee, Finance Director Pfeiffer, Law Director Bond, Chief Barfield, Clerk of Council O'Brien, Electric Supt. Bealer, Water/WW Supt. Frenk, Doug Nusser, Fire Chief Wetherbee, Madison Schneider, Carl Sullinger, SLCAD Director Gentry (6:05 PM)

3. APPROVAL OF MINUTES – Motion by Bogan, 2nd by Bughman to approve the minutes from the March 2, 2020 council meeting. Roll call vote was taken with all members present voting "yes".

4. FINANCIAL REPORTS – Motion by Wells, 2nd by Bughman to approve the expenses and pay the bills. Roll call vote was taken with all members present voting "yes".

101 General Fund	\$	51,070.97
202 State Highway Fund	\$	10,275.00
211 Cemetery	\$	14,228.45
401 Capital Improvement	\$	10,850.00
501 Water Fund	\$	12,167.03
502 Sewer Fund	\$	6,315.62
503 Electric Fund	\$	23,656.60
505 Cable TV Franchise Fund	\$	20.00
506 Storm Sewer Capital	\$	1,408.93
508 Consumer Deposit Fund	\$	173.29
Pay 6	\$	101,682.85
Total	\$	231,848.74

5. COMMUNICATIONS FROM MAYOR, COUNCIL, AND VILLAGE OFFICIALS

- Mayor Schneider
- Law Director Bond – Mr. Bond had nothing to report. Mayor Schneider thanked Mr. Bond for his help making clarifications and recommendations in regard to holding the council meeting during the state of emergency, caused by the COVID19 pandemic.
- Chief Barfield – Chief Barfield assured residents that the safety services are always available to help. He stated that the Police Department will find a way to help someone in need, and advised residents to always call the Police Dept., and they will find a way to provide assistance. He mentioned that the new Police Cruisers are in, and invited anyone interested, to have a look at them after the meeting.
- Finance Director Pfeiffer – Mrs. Pfeiffer reported that the February financials were included in the packet, as well as the RITA updates. She mentioned that she had received several calls today, in regard to the Corona Virus, and the effect that it may have on collections through the next couple of months.
- Village Manager Dupee – Mr. Dupee reported on measures taken today, to protect the health, safety, and welfare of the general public and employees in an attempt to reduce the risk of exposure the Corona Virus. The announcement included:
 - Council Meetings – Village Council Meetings will be closed to the general public. Meetings will be live-streamed on Facebook. If members of the general public wish to participate in the council meeting, they are to contact Mayor Schneider via text either prior to or during the meeting.
 - Town Hall Gymnasium – The gymnasium at the Town Hall is closed to the general public, and all scheduled events for March and April will be cancelled.
 - Utility Billing Office – The billing office on the 3rd floor of the Town Hall is closed to the general public. Utility payments may be made by phone, online, or dropped in the utility payment drop box in front of the Town Hall.
 - Utility Disconnections – Mayor Schneider asked for a motion that due to the declaration of State of Emergency and Governor DeWine's public health orders which may impose a service continuity hardship on residential and non-residential customers or create unnecessary COVID 19 risks associated with social contact: to suspend utility service disconnection requirements set forth in chapter 933.03, for non-

payment until April 15th, motion by Wells, 2nd by Bogan. Roll call vote was taken with all members present voting “yes”. Mr. Bughman and Mr. Hartman had questions in regard to the generator repair and cost; Mr. Dupee and Mr. Bealer answered their questions.

- Public Participation – Mayor Schneider reported no calls, or texts.
- Main Street Wellington – Absent

6. REPORTS OF COMMITTEES

- Finance – Mr. Hartman reported that the Finance Committee meeting had been cancelled, and noted that RITA collections were up 15.8% for the 1st quarter of 2020 vs. 1st quarter of 2019 and continue to come in strong. He mentioned that the SCLAD minutes for the Feb. 11th meeting were included in the packet.
- Police – Mr. Wells reported that the Police Committee will meet on April 6th. He mentioned that he was unable to receive calls and texts lately; Mr. Hartman mentioned that he had a similar problem and suggested shutting down and restarting his cell phone, as cellular companies were experiencing difficulties.
- Public Works – Mayor Schneider mentioned that Ms. Dronsfield was absent and the Public Works Committee will meet on April 6th.
- Utility – Mr. Rowland reported that the committee meeting scheduled for tonight had been cancelled, and mentioned that there was some discussion concerning the ground storage tank which would be discussed during ordinances.
- Ordinance – Mr. Bughman reported that the committee is scheduled to meet on April 6th.
- Personnel – Mr. Bogan mentioned that the ordinance for the tiered pay is on the agenda for a 2nd reading.

7. ORDINANCES AND RESOLUTIONS

ORDINANCE No. 2020-06

AN ORDINANCE REVISING SECTION 4.1 OF THE PERSONNEL POLICY MANUAL INCLUDING NEW APPENDICES “B” AND “C”, AND PROVIDING FOR AN IMMEDIATE EFFECTIVE DATE 2nd Reading
Motion by Hartman, 2nd by Bogan to move the 2nd reading. Roll call vote was taken with all members present voting “yes”.

RESOLUTION NO. 2020-07

A RESOLUTION DESIGNATING THE VILLAGE OF WELLINGTON AS A BEE CITY USA AFFILIATE, AND PROVIDING FOR AN IMMEDIATE EFFECTIVE DATE 2nd Reading
Motion by Bogan, 2nd by Bughman to move the 2nd reading. Roll call vote was taken with all members present voting “yes”.

ORDINANCE NO. 2020-08

AN ORDINANCE AUTHORIZING AMENDING ORDINANCE 2018-23 RELATIVE TO AN AGREEMENT WITH POGGEMEYER DESIGN GROUP, INC., FOR PROFESSIONAL ENGINEERING SERVICES IN CONNECTION WITH CONSTRUCTION OF A GROUND LEVEL STORAGE TANK AND RAW WATER PUMP IMPROVEMENTS, AND PROVIDING FOR AN IMMEDIATE EFFECTIVE DATE 1st Reading
Mr. Dupee reported that Doug Nusser was in attendance to provide council with an update on the project, including additional costs associated with the project, which were included in the ordinance. Doug Nusser distributed a handout with additional costs, and reviewed those items with council. Mr. Nusser and Mr. Frenk answered several questions from council. Motion by Wells, 2nd by Bughman to suspend the rules. Roll call vote was taken with all members present voting “yes”. Motion by Wells, 2nd by Bughman to approve as read. Roll call vote was taken with all members present voting “yes”.

ORDINANCE NO. 2020-09

AN ORDINANCE AUTHORIZING AN AGREEMENT WITH POGGEMEYER DESIGN GROUP, INC., FOR PROFESSIONAL ARCHITECTURAL AND ENGINEERING SERVICES IN CONNECTION WITH PREPARATION OF DESIGN AND BID DOCUMENTS NECESSARY FOR THE RENOVATION OF THE NEW POLICE STATION, AND PROVIDING FOR AN IMMEDIATE EFFECTIVE DATE 1st Reading
Mr. Hartman had questions in regard to cost clarity; Mr. Dupee answered his questions. Motion by Wells, 2nd by Rowland to suspend the rules. Roll call vote was taken with all members present voting “yes”. Motion by Bogan, 2nd by Bughman to approve as read. Roll call vote was taken with all members present voting “yes”.

RESOLUTION NO. 2020-10

A RESOLUTION AUTHORIZING PARTICIPATION IN THE ODOT ROAD SALT CONTRACTS AWARDED IN 2020 1st Reading

8. OLD BUSINESS – None

9. NEW BUSINESS

Cancelled – Mayor Schneider reported that the Coffee with the Mayor scheduled for March, has been cancelled, due to the Corona Pandemic.

Executive Session – Motion by Wells, 2nd by Hartman to enter into executive session to consider the appointment of a village employee or official, and to discuss details relative to the security arrangements and emergency response protocols to the village, and to discuss land acquisition, at 6:25 PM. Roll call vote was taken with all members present voting “yes”. Mayor Schneider called the meeting to order at 7:20 PM, roll call was taken with the same members present.

Resignation – Motion by Rowland, 2nd by Wells to accept the resignation of Justin Tripp, effective March 6, 2020. Roll call vote was taken with all members present voting “yes”.

Journey Lineman Hire – Motion by Rowland, 2nd by Hartman to hire Matthew Horwedel as Journey Lineman at the Electric Dept. at \$29.00 per hour, with 4 weeks’ vacation, effective March 6, 2020. Roll call vote was taken with all members present voting “yes”.

Special Officer - Motion by Wells, 2nd by Bogan to hire Colty Hersh as Special Officer, with a six month probationary period, effective after testing has been completed. Roll call vote was taken with all members present voting “yes”.

Dispatcher – Motion by Wells, 2nd by Bogan to hire Lauren Cline as a part-time dispatcher at \$16.03 per hour, with a 6 month probationary period, effective after testing has been completed. Roll call vote was taken with all members present voting “yes”.

10. ADJOURN – Motion by Rowland, 2nd by Wells to adjourn at 7:22 PM