



Application No. _____

Permit No. _____

APPLICATION FOR MOBILE FOOD VENDOR PERMIT

VILLAGE OF WELLINGTON
115 WILLARD MEMORIAL SQUARE
WELLINGTON, OHIO 44090
OFFICE HOURS: 8:00 A.M. TO 4:30 P.M.
PHONE#: (440) 647-4626 ext. 5 FAX#: (440)647-2220
Zoning Administrator: Marla Lent
Village Manager: Jonathan Greever

Name of Applicant: _____

Address: _____

Daytime Phone #: _____ Fax #: _____ Email: _____

Proposed Mobile Food Vendor Type: Check appropriate item(s).

_____ Food Cart _____ Food Truck _____ Other

Other/Description: _____

Address or Location of Mobile Food Vendor Set-up: _____

Property Owner Name: _____

Number of Operating Days: _____ Hours of Operation: _____

Permit Type (check one): Single Event Permit (up to 3 consecutive days): _____ Annual Permit: _____

Water Service Required (circle one): Yes or No Electric Service Required (circle one): Yes or No

Sketch:

Attach a sketch of the proposed location of the mobile food vendor equipment identifying the location of all buildings, parking and loading areas, streets and driveway approaches, open spaces, refuse and service areas, utilities, signs and/or landscaping in the vicinity.

Photograph:

Attach a photograph of mobile food vendor equipment to be used in operation of mobile food establishment.

County Health Department Certification:

Provide certification that the mobile food establishment has passed inspections required by the Lorain County Health Department.

Location Rules and Criteria:

The application shall be reviewed for its compliance with the following criteria:

- (a) Preferred location of a mobile food establishment is on privately-owned, non-residential property. Applicant will identify owner of property and provide written consent of owner to the mobile food establishment application. No mobile food establishment shall obstruct a public way, impair movement of vehicles/pedestrians, impair clear view of traffic, or pose any other public safety hazard.

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- (b) Applicant may request permission for location of food carts not independently capable of moving on public sidewalks within the Downtown Business District. No permitted location shall be designated where the clear, continuous, unobstructed sidewalk for passageway of pedestrians is reduced to less than six (6) feet.
- (c) Applicant may request permission to locate mobile food vendor establishment within right of way areas in the Downtown Business District where vehicles lawfully park. However, all street vendor parking shall be subject to the Village of Wellington's street parking regulations in the Village's Codified Ordinance sections 351.03, 351.04, 351.05, 351.09, 351.11, 351.16 and 351.18.
- (d) No mobile food vendor shall provide any dining area, tables, chairs, booths, bar stools, benches or stand-up counters unless a proposal for such seating/stand-up arrangements has been submitted with permit application and approved by the Village Manager.
- (e) The mobile food vendor shall place a container suitable for placement of litter/refuse and shall be removed at the end of each business day and properly disposed of.
- (f) No food cart or related equipment shall remain within the public sidewalk or right-of-way at any time the mobile food establishment is not in operation and shall only operate during hours which have been approved.
- (g) No alcoholic beverages shall be served within the public right-of-way or sidewalks under any circumstances.
- (h) The Village Manager shall forward all applications for review by the Police Chief and Utility Superintendents.

Liability and Insurance:

Prior to the issuance of permit, permittee shall:

- (a) Furnish a signed statement, with the application, that the permittee shall defend, indemnify and hold harmless the Village, its officers and employees, from any and all claims for damages to property or injury to persons which may occur in connection with any activity carried on under the terms of the permit,
- (b) Each mobile food vendor approved to operate within the right-of-way shall provide proof of liability insurance in the form of a certificate of insurance with limits no less than five hundred thousand dollars (\$500,000) per occurrence, one million dollars (\$1,000,000) aggregate and the Village of Wellington must be named on the certificate as additionally insured as a condition of the permit.

A **Mobile Food Vendor Permit Application** must be completed along with all necessary drawings, notes, specifications, proof of insurance, hold harmless statement and other pertinent information as required by the Village and returned to the Office of Planning and Zoning c/o the Village Manager for review and approval before such use shall commence. Application shall include fees as specified by Village Ordinances.

The undersigned hereby applies for a MOBILE FOOD VENDOR PERMIT for the aforementioned use, to be issued on the basis of the representations contained herein, all of which applicant certifies are true and correct.

Applicant

Date

(To be completed by Zoning Administrator)

Filed with the Village of Wellington Planning and Zoning Department on the ____ day of _____, 20 ____.

Fee Paid:\$_____ Permit Fee: \$50 for single event permit/\$100 for annual event permit.

Date Paid:_____

Application Fees are non-refundable once submitted regardless of whether a permit is issued or denied.

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MOBILE FOOD VENDOR PERMIT

Upon the basis of Application No. _____, the statements of which are made a part hereof, the proposed usage is (Found/Not Found) to be in accordance with the Village of Wellington Code and is hereby (Approved/Rejected).

Permit No. _____ Date Approved: _____
Village Manager

Comments: _____

If application is rejected, state reason for rejection: _____

Permits are non-transferable. The Village Manager may deny, revoke or suspend the permit if any provisions of Chapter 777 are violated.

SKETCH

Include a fully dimensioned scale site plan of the area for the proposed mobile food establishment showing the proposed location of the mobile food vendor equipment identifying the location of all buildings, parking and loading areas, streets and driveway approaches, open spaces, refuse and service areas, utilities, signs and/or landscaping in the vicinity.